

J.M.J.

OUR LADY OF VICTORY SCHOOL

INSTRUCTIONS FOR GRADE 4 PARENTS/TUTORS

WORK SUBMISSION: Send in assignments as requested on Lesson Plans (where it indicates “send graded paper to school” or “send ungraded paper to school”). Papers sent to school should be on 8½ x 11 notebook paper and jagged or torn edges should be trimmed. All assignments must be handwritten in cursive. Make sure all writing is legible—very neat so that the tutor can easily determine what was written. Illegible words will be marked as misspellings. If the majority of the paper cannot be read, it may be returned to the family to be redone.

N.B.: If the student is still learning cursive, he or she may complete assignments in print until such time as they are caught up with their cursive writing skills.

Make sure there is a proper heading on all assignments -- name, grade, week, subject, the assignment in question, and the date. The following is an example of how the assignments should be headed:

Theresa Martin
Grade 4
Week 3, English, P. 5
September 9, 2012

For the bi-weekly submissions, staple the work for each week behind the corresponding week’s lesson plan. Always put earliest week on top. If you have any questions you need answered before the quarter progress reports are completed, please attach your note to the **FRONT** of your child's lesson plans. Please do not write it in the comment section on the Lesson Plans. For an even faster response, please contact OLV directly at 208-755-9921 or info@olvs.org.

GRADES - Please remember to provide grades for every assignment. Please follow the Sample Lesson Plan sheet as a guideline. Where possible, give a percentage grade (the E-Z Grader sold by OLV is very helpful to determine the percentage grade). Please follow the grading chart assigned by the school:

(97-100)	Excellent
(93-96)	Superior
(89-92)	Very Good
(85-88)	Good
(81-84)	Above Average
(77-80)	Upper Average
(73-76)	Average
(70-72)	Below Average
(66-69)	Barely Passing
(0-65)	Fail

DAILY ASSIGNMENTS: The lengthier daily assignments may be shortened, but some of each type of problem or sentence in the assignment must be completed. We suggest that most of the work in the textbooks and workbooks be completed. However, we leave to the tutor’s discretion whether all or part of assignments not sent to OLVS are completed. Some of the assignments may be done orally to save

time on busy school days, or work may be given as homework. However, all assignments which are requested to be sent to the school must be completed and written so the tutor can review them properly. If a student regularly receives grades below 75%, he or she probably does not understand the concepts and will benefit from completing all the assignments. In math, the student should be encouraged to complete all word problems, as these types of problems are very important to master.

PREPARATION FOR TESTS/FINALS: Parent/Tutor should take some time, previous to the day of a test, to prepare the student. A child with excellent retention may be able to simply read the titles, subtitles, and italicized or bold-printed words from the textbook. However, most children will need to read the material again and/or review the important points orally. It might also be helpful to review previous work. All problems or questions on tests must be answered. However, the test may be divided into two parts and administered on consecutive days.

RELIGION: This year, students will use *Living for God*, the fourth book in the *Living My Religion Series*. *Living for God Syllabus and Teacher's Manual 4* contains the answers to the exercises and tests assigned on the lesson plans. You may also want to read Preparation, Presentation and other suggestion for activities in the teachers' manual. These may help to teach the topics in the book. Be sure to put a daily grade for assignments on the lesson plan. (Example: excellent understanding = 100%; knows almost perfectly = 95%; very good memorization = 92%, etc.)

This year we are also introducing the book, *Sunday Morning Storyland, Sermons for the Children's Mass* by Rev. Wilfred J. Diamond. This book contains a story to complement each Sunday of the liturgical year. There is a reminder in the Comment Section of the Lesson Plans to read the story that corresponds with the current Sunday's liturgy.

MATH: The student will be using the *Hake Saxon Math 54* (3rd Edition). Read instructions in the book and in the *Tests and Worksheet Booklet*. This is an incremental program which has been systematically planned to teach new skills and consistently reinforce them. Due to the nature of this math program, it is very important to "work every problem in every practice set and in every problem set." A grade should be recorded for each problem set and each test. These should be entered as a percentage grade or the number wrong over the number possible, e.g. (-3/25).

The student should complete work on a separate sheet of paper. We have enclosed some sample graph paper which may be copied as needed. In this way the entire Saxon 54 set may be used by other children in the family.

The Speed Tests or Facts Practice Tests in the *Tests and Worksheet Booklet* may be done by writing the answers on a folded sheet of paper or they may be done orally, according to your student's preference and need. Be sure to help the student memorize any facts with which he has trouble. By making the number facts automatic, the student will become proficient. To enable the students to develop this proficiency, it is our policy not to allow the use of calculators at the elementary level. If your student experiences difficulty, please try to pinpoint the problem area. Each lesson refers to previous lessons for the various processes for which the student may need review.

Use only PENCIL in Math so that mistakes can be easily erased and rewritten. DO NOT write over a mistake; this makes the answer unclear.

Math tests should be completed in full. Students must show their work on tests, and complete the problems without calculators or tutor assistance. Once the test is graded, answers must not be changed. If the student is going to rework the problems for practice, do so on another sheet of paper or at the end of the test.

READING: Be sure to give daily grades for reading assignments. Students can be graded on fluency and comprehension. To see if the student understands the content, ask a couple of questions about the story. Encourage the student to read part of the assignment to the parent/tutor or even an older brother or sister. The *Catholic National Reader #4* is being replaced by *Bring Me An Ax*, a story of St. Boniface of Germany (week 16) and *Dawn Brings Glory*, a story of Blessed Miguel Pro, S.J (week 24). There are questions and answer keys for the questions for each book included in the lesson plans. Please keep the questions and the answer keys in a safe place. The questions will need to be referred to after the student has read each chapter. Children should not have access to the answer keys.

Book Reports and/or Summaries of Stories: encourage the student to use all rules of grammar, spelling, punctuation, etc. Most people read a book because someone has recommended it. Try to write your book report in such a manner that it will arouse interest and give others a desire to read the same book. Here are some points to remember:

- a) Include the title and author.
- b) List the main characters (not all of the characters) and tell a little about each.
- c) Where does the story take place and what kind of story is it (mystery, historical, biography, etc.)?
- d) Write a summary of the story (a general idea of the story in a few sentences).
- e) What you liked or disliked about the book.

Also, see Grade 4 *Voyages in English* textbook, page 50, for more instructions. Where a summary or report is assigned to be a certain number of words, the number is a general guideline, not a strict requirement.

GRAMMAR: Follow the instructions on the lesson plans. When one side of a page in the workbook has been completed and is assigned to be sent to school, you may photocopy it if you still need the back of the original page. Assignments marked "TEST" are to be sent in ungraded to the school. Most will be from *Lepanto Grammar Workbook*, so detach the sheet once the student has completed it, then go over the child's responses with him to check understanding. Finally, send the assignment to OLVS for grading.

SPELLING: *Traditional Catholic Speller 4* contains the list of spelling words, definitions for the five religious words, Fill in the Blanks, Find the Definition, Sentence Exercise, and practice pages on which the student can write the spelling words in cursive. Students in Grade 4 are required to learn the spelling of 25 words and the definition of 7 words from the lesson. Religious words at end of list must be included in the 7. The test should be given on the spelling of all 25 words and the definitions of the 5 religious words. Three (3) points will be given for each word spelled correctly and five (5) for each word defined correctly. A perfect score is 100 points (25 words @ 3 points = 75 and 5 definitions @ 5 points = 25: $75 + 25 = 100$). A daily grade does not have to be given for Spelling. Please enter the test grade on the lesson plan as a percentage grade.

Quarter Exams: make sure words are numbered in the same order as those on the test paper. Encourage the child to write neatly and form all letters correctly. Before the test, remind the child to capitalize if necessary. If the tutor cannot decipher the writing, the word will be marked wrong. Good, clear, neat handwriting is very important.

N.B.: To find the answers for 'Find the Definition' in the spelling workbook, put the list of words (on the left side of the page) in alphabetical order. The sequence of the words will now match the sequence of the definitions.

HISTORY: The child will have several reading assignments each week from *Before Our Nation Began* textbook. The accompanying workbook is designed to review all the information in the text and to replace the 'Check Your Knowledge' and 'Chapter Review' exercises from the text with a more child-friendly format. There are also some activity/map work pages assigned, with a note in the lesson plans that they are optional, in case the parent/tutor does not feel comfortable with helping the child to complete these. There are two semester exams which are cumulative, but all questions are taken directly from the chapter reviews, so the children should review those to prepare for the exams. For 1st and 3rd quarters, a Unit Test from the book is averaged as the quarter exam grade.

SCIENCE: Follow the instructions on the lesson plans.

If you have any questions, please call the office at 208-773-7265, 9 AM – 4 PM Pacific Time.

Thank you and God bless you.

Our Lady of Victory School

Child's Name * Sample *

Street Address _____

City/State/Province _____

Zip/Postal Code _____

Parent's Name _____

Week:

1

Lesson Plans for Grade:

4

Subject	Monday	Tuesday	Wednesday
Religion	Living for God (LFG), Read pp. 3-6. ✓ New Catholic Picture Bible (PB): pp.7-9. ✓ Min. 20	LFG: Read pp. 7-8. Memorize questions p. 8. 100% PB: read pp.10 - 11.	LFG: Complete Exercise I p. 10 orally. 100% Orally test on memorization of ques p, 8. PB: read pp.12 - 13. 100%
	30	30	30
Parent/teacher should refer to corresponding lesson in LFG Syllabus and Teacher's Manual for ideas on teaching lessons			
Grammar	LG4: Read pp.3 - 4. ✓ Do Class Exercise #1, p.4. 88%	LG4: read pp.4 - 5 (middle). Do Class Exercise 2, p.5, parts 1 & 2. 85%	LG4: read pp. 5 - 7 (middle). Do Class EX. 3, p. 7. 93%
	30	30	30
Math	SAXON 54-3rd Edition (S54): Lesson 1. Parent/Tutor-Be sure to read the* Practice Set: (-1/10) 90% 35 Problem Set (-4/26) 84% Facts Practice A: (0/100) 100%	S54: Ls.2 Practice Set: (0/3) 100% 35 Problem Set (-3/26) 88% Facts Practice A: (0/100) 100%	S54: Ls.3 Practice Set: (0/10) 100% 40 Problem Set (-2/26) 92% Facts Practice as needed
Reading	Art - Literature Reader (ALR): read pp 152 & 153 - 154. Parents, read aloud w/child.	ALR: read pp.9 - 16. (See Comments*) oral explanation 100%	ALR: read pp.17 - 22. 95%
	30	30	30
Spelling	Trad. Catholic Speller & Workbook TCS4: Les. 1. Study all words and memorize definition of 7 words.* ✓	Write words, pp 10-11 Complete Fill in the Blank & Sentence Exercise 100%	Write words 3 times each. Complete Find the Definition ✓ Review all words & the 7 definitions.
	30	40	40 wrote words and revised
Writing		Catholic Writing Skills 4 (CWS) Lesson 1.	
History	Before Our Nation Began (BONB): R&D pp. 4-8. ✓ 100%		BONB: R&D pp. 10-11. Before Our Nation Began Workbook (BONBWB): p. 3. 100%
	30		30
Science	Science and Living in God's World. 4 (SLGW4) Instructions will begin next Tuesday. ✓		

Our Lady of Victory School

Lesson Plans for grade: 4, week: 1

Subject	Thursday	Friday	Comments
Religion	LFG: Complete Test I pp. 10-11. Send graded paper to school. PB: read pp. 14-15. <i>95%</i>	LFG: Read & discuss p. 12. Orally answer Questions. p. 13, Test II, parts A&B. PB: read pp. 16-17. <i>100%</i>	P/T: (optional): LFG Project Book described in Activity Section of STM for each lesson. Read the chapter in <u>Sunday Morning Storyland...</u> (SMS) that corresponds with this Sunday's Liturgy.
	<i>40</i>	<i>40</i>	
	** LFG (Answers to Catechism Questions should be memorized word for word.)		
Grammar	LG4: read pp. 7-8 (middle). Study "A Good Speaker" rules. Do Class Ex. 4, p.8. <i>100%</i>	LG4: read pp.8-9. Do Class Ex.5, pp. 10-11, parts 1, 2, & 3. Student may act both roles, or a parent or sibling may take* <i>100%</i>	*one of the roles.
	<i>40</i>	<i>40</i>	
Math	S54: Ls.4. See <u>Tests & Worksheet Booklet, (T&WB)</u> , Activity Sheets 1-6, pp 17-27. Practice Set: (0/14) <i>100%</i>	S54: Ls.5 Practice Set: (0/13) <i>100%</i>	*instructions in the front of the Math book, in the front of the <u>Tests & Worksheets Booklet</u> , and in our <u>Guidelines</u> .
	<i>45</i> Problem Set (-2/26) <i>92%</i>	<i>45</i> Problem Set (-3/26) <i>88%</i>	
	Facts Practice as needed	Facts Practice as needed	
Reading	ALR: read pp.23 - 28. Memorize poem <u>The Wind</u> , p 23. <i>100%</i>	ALR: read pp.29 - 34. Continue memorization, <u>The Wind</u> <i>100%</i>	*Have the student give a brief oral explanation of each story.
	<i>30</i>	<i>30</i>	The word read = read & discuss. Always discuss stories with the student.
Spelling	Trial TEST: Write any misspelled words 5 times each.	TEST: on words & definitions. Send graded test to school. Grade <i>90%</i>	*Test is on 25 words and 5 religious definitions. 3 points for each correct spelling word & 5 points for each correct definition.
	<i>30</i>	<i>30</i>	Total possible points: 100.
	CWS Lesson 2. <i>90%</i>		
Writing		Do Spelling Test on CWS Lesson 3 Form.	
		<u>BONB</u> : R&D pp. 14-16. <u>BONBWB</u> : p. 1. <i>90%</i>	
		<i>30</i>	
History			
Science			Remember that an asterisk (*) after an assignment means that you should always look for extra information in this column - the "Comments" section.